



# ENROLMENT SHEET 2024/2025

## FACULTY OF ECONOMICS AND BUSINESS

ENROLMENT NUMBER (the enrolment number is assigned by the faculty)									
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### 1. PERSONAL DATA

PERSONAL REGISTRATION NUMBER									
SURNAME	Johny								
GIVEN NAME	Lijo								
TAX ID NUMBER (TIN) <sup>1</sup>									
SEX	M								
DATE OF BIRTH	19.09.2001								
PLACE OF BIRTH	Kolenchery,Kerala				COUNTRY OF BIRTH	INDIJA			
CITIZENSHIP	INDIAN				Slovenian without Slovenian citizenship <input type="checkbox"/> YES <input type="checkbox"/> NO				

### 2. ADDRESS OF PERMANENT RESIDENCE

COUNTRY	INDIJA								
STREET, STREET NUMBER	Plalickal House,Pampakuda PO,Ernakulam								
POSTAL CODE, CITY	686667, Kerala,India				SERVICE ADDRESS <input type="checkbox"/> YES <input type="checkbox"/> NO				

### 3. ADDRESS OF TEMPORARY RESIDENCE

COUNTRY									
STREET, STREET NUMBER									
POSTAL CODE, CITY					Service address <input type="checkbox"/> YES <input type="checkbox"/> NO				

### 4. TELEPHONE

CONTACT PHONE NUMBER									
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### 5. ENROLMENT DATA

FACULTY	FACULTY OF ECONOMICS AND BUSINESS								
STUDY PROGRAMME	ECONOMIC AND BUSINESS SCIENCES								
STUDY PROGRAMME OPTION	/								
STUDY PROGRAMME (double-major only)	/								
STUDY PROGRAMME OPTION (double-major only)	/								
YEAR OF STUDY, TYPE OF ENROLMENT (enter, circle)	1ST YEAR, FIRST ENROLLMENT IN THE YEAR				LEVEL AND TYPE OF STUDY				
MODE OF STUDY					PLACE OF STUDY	MARIBOR			

<sup>1</sup> The collection of tax identification number (TIN) is mandatory only for those students who will have practical training as part of the study programme.

ENROLLING IN UPPER YEARS OF STUDY (in accordance with transfer criteria or criteria for advancement)	<input type="checkbox"/> YES <input type="checkbox"/> NO
ENROLLING IN PARALLEL STUDIES	<input type="checkbox"/> YES <input type="checkbox"/> NO
YEAR OF FIRST ENROLMENT IN ANY HIGHER EDUCATION PROGRAMME	

#### 6. PREVIOUSLY COMPLETED TERTIARY EDUCATION (AFTER SECONDARY SCHOOL), RELEVANT FOR ENROLMENT

HIGHER EDUCATION INSTITUTION or HIGHER VOCATIONAL COLLEGE			
STUDY PROGRAMME and OPTION			
TYPE OF STUDY (circle an appropriate letter)	Study programmes accredited after 11 June 2004:	first-cycle: J – professional second-cycle: L – master's third-cycle: M – doctoral	A – short-cycle higher vocational K – academic N – integrated master's
	Study programmes accredited before 11 June 2004:	undergraduate studies: B – professional postgraduate studies: E – specialisation G – doctoral	C – academic F – master's H – integrated doctoral
PLACE OF STUDY		COUNTRY OF INSTITUTION	
YEAR OF ISSUE OF GRADUATION CERTIFICATE			

#### 7. STATEMENT ON PREVIOUS ENROLMENT

Statement on previous higher education studies (the statement applies to studies at the faculties, academies, or colleges in the Republic of Slovenia)

- I, <name> <surname>, the undersigned, who shall be, in the academic year <StudLeto>, enrolled in the <Letnik> year of a full-time/part-time study programme declare that (circle appropriately):
  - I have never repeated or changed a year of any full-time study programme in the course of studies;
  - I have already repeated the \_\_\_ year of full-time studies or changed a full-time study programme in the course of studies.

I also declare that in the academic year \_\_\_\_\_ I am not enrolled in any other study programme (or I shall enroll/am enrolled according to parallel studies criteria).

- I declare that (circle appropriately)  I have previously not completed any study programme –  I have previously completed a study programme corresponding to the qualification level awarded under the study programme I am enrolling in, and that my student status has not expired in accordance with Article 70 of the Higher Education Act (ZViS).

If the higher education institution finds that the statement signed by the student does not correspond to the facts, the student shall be charged the tuition fee in accordance with the price list of the University of Maribor and valid higher education legislation. The student found to be enrolled without meeting the requirements may be withdrawn from the study programme by the higher education institution.

## 8. STATEMENT ON SIMILARITY CHECKING

The Rules on Examinations and Grading of the University of Maribor, No. A4/2009-41AG (with the Amendments and Supplements), define **plagiarism in term papers, undergraduate theses, programmes, and other written assignments, which scores contribute to the final grade, as academic dishonesty.**

By signing I confirm that I am fully aware that all abovementioned written assignments are required to be the result of my own creativity and personal achievements and in accordance with the copyright law provisions, as well as that **the submitted written assignments shall be checked by the content similarity detector.**

## 9. PERSONAL DATA PROCESSING

I give my explicit consent to the transmission and use of my personal data (digital identity (UPN), email, student ID number, student identity card number, home faculty, study programme, mode of study, year of study, surname, given name, date of birth, address of permanent residence, and address of temporary residence (street name, house number, city, postal code, and country)) for the purpose of using the UM library system services.

I give my explicit consent to the use of my tax identification number (TIN) for the purpose of implementing practical training which is part of the accredited study programme I am enrolled in. The collection of tax identification number (TIN) is mandatory only for those students who will have practical training as part of the study programme.

I give my explicit consent (valid until revocation) to the use of my personal data for the purpose of study counselling.

I give my explicit consent (valid until revocation) to the collection and use of my contact telephone number for the purpose of notification.

I give my explicit consent (valid until revocation) to the generation of my personal university email address and, in the event of security incidents, to the use of contact information (contact telephone number and address) stored in the information systems of the UM.

I give my explicit consent (valid until revocation) to the use and processing of personal data for the purpose of notification and improving the quality of studies at the University of Maribor (possibility of study continuation, lifelong learning, joining the Alumni Club).

I give my explicit consent (valid until revocation) to taking photographs of me, and to publishing photographs of me taken during the course of studies at the University of Maribor (for the purpose of publishing on the UM's and members' websites and bulletin boards, in the media, on social networks, in promotional activities, in publications, and in the framework of exhibitions, events, competitions within and outside the faculty, and conferences within and outside the faculty).

I understand that for every student a student username is generated, which together with the password represents the student's digital identity and, among other things, enables login to various services and tools. The username of the digital identity serves also as the official university email address of the student, which the University of Maribor uses for all formal communication, including notifications from faculties and from AIPS and Moodle systems. Students must familiarise themselves with the UM Information Security Policy and respect it. It is published at the following link: <https://url.um.si/Dd93S>.

By signing, I also agree to the general conditions on the collection and processing of personal data, published on the website: <https://url.um.si/Wc79M>, and to this statement on the personal data protection.



## 10. PERSONAL DATA PROTECTION

I hereby declare that I am aware that, in accordance with the provisions of the Personal Data Protection Act (Official Gazette of the Republic of Slovenia, No. 163/22) and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the European Union, L 119, 4 May 2016, pp. 1-88), I may:

- Request access and correction, deletion, or restriction of processing my personal data, or file an objection to the processing and transferability of my personal data, by sending a written notice to: University of Maribor, the member, address. The removal shall be arranged by the University of Maribor within 30 days of receipt of the request.
- File a complaint with the supervisory authority if I believe that the processing of personal data is in breach of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
- Read more on processing personal data at the University of Maribor on the following website: <https://url.um.si/Wc79M>, as well as contact the authorised person for data protection at the University of Maribor, i.e. izr. prof. dr. Miha Dvojmoč ([dpo@um.si](mailto:dpo@um.si)), for information.

Data from the enrolment sheet shall be retained permanently.

By signing I attest that I have read and understood the above statements and that the information given in this enrolment sheet is true.

Signature of the student:

Place: Pampakuda

Date: 26/09/2024

Lyo