



<b>LONG STAY VISA – D TYPE (STUDENT) CHECKLIST</b>		<b>YES</b>	<b>NO</b>
1	<b>Long Stay Visa Application Form</b> of the Republic of Latvia filled in, printed and signed by the applicant		
2	<b>Two photo (size 35mm x 45 mm)</b> must be taken during visa submission -Live Photo		
3	<b>Passport</b> with a period of validity extending at least <b>three months after</b> the intended date of departure from Latvia or other Member State and containing at least two blank pages. Copies of the identification pages and the pages that contain information about previously issued visas		
4	<b>Invitation approved by the OCMA</b> - An invitation by applicant's education facility in Latvia that is approved by the OCMA has to be submitted. The invitation should be dated <b>not later than 6 months</b> prior to the application date.		
5	<b>Study Agreement</b> - A copy of a signed study agreement has to be submitted along with the <b>AIC (Academic Information Centre)</b> Certificate document.		
6	<b>Written certification issued by the higher education institution or college</b> - On the matriculation of the student and the arrival in Latvia is required for the completion of a study programme.		
7	<b>Proof of sufficient financial means</b> - 7.1 - Original private bank account statement showing the movements during the last <b>three months</b> with balance confirmation letter from the bank duly stamped and signed by the bank. 7.2 – International Credit or Debit card activated for transactions in Euro. 7.3 - In case university provides the service of issuing a statement on the availability of the necessary financial means in the university account, original of the statement dully signed and stamped by the university has to be submitted.		
8	<b>Proof of Sponsorship</b> - In case you are sponsored by a family/relative, a notarized declaration of sponsorship to be submitted. Proof of professional status of the sponsor – contract of employment, pay slips for the last 3 months; self-employed – certificate of registration of the Company, company's bank statements for the last three months dully signed and stamped by the bank and Current years ITR.		
9	<b>Proof of Accommodation</b> - A proof of your intended residence in Latvia has to be submitted. <ul style="list-style-type: none"> <li>• University dormitory confirmation document.</li> <li>• If the stay will be at an accommodation owned by a physical or a legal person, you will be required to provide a notarised document that the owner of the property, or their representative with power-of-attorney, consents to the stay as well as a statement from the land registry proving that the property belongs to the person giving consent and that they have the right to rent it.</li> </ul>		
10	<b>Proof of the Previous Education</b> - Copies of your prior education diplomas and mark sheets have to be submitted		
11	<b>Travel Medical Insurance</b> - Travel insurance to be valid for the whole Schengen area and covering the entire period of the intended visit ( <b>90days</b> ). The minimum coverage of 42,600 EUR including the costs of urgent medical attention and/or emergency hospital treatment in case of an illness as well as medical transportation and repatriation in the event of death. Medical insurance policy can be obtained in applicant's country of residence, or in any other country, or taken out by the inviting person. It is important that the insurance meets all the above requirements		
12	<b>Hello Verify Conformation Slip</b> - Conformation received from Hello Verify for successfully uploaded visa application supporting documents for verification		
13	<b>Visa fee of 60 EUR *(Masters, Erasmus and PhD students exempted)*</b>		

**Note:** Applicant could be asked for any additional documents by The Embassy of Republic of Latvia, New Delhi. **The visa fee according to Latvian national regulations is non-refundable.**

REMARKS
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**Applicant/Agent Name:** .....

**Signature:**

**VFS Staff Name:** .....

**Signature:**

**Date:**