



JEKIL UMESHBHAI SURTI

Date of birth: 02/04/1997 | Nationality: Indian | Sex: Male | Phone: (+91) 9898358143 (Mobile) | Email: jekilsurti02@gmail.com |

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ABOUT MYSELF

I'm a nice fun and friendly person, I'm honest and punctual, I work well in a team but also on my own as I like to set myself goals which I will achieve, I have good listening and communication skills. I have a creative mind and am always up for new challenges. I am well organized and always plan ahead to make sure I manage my time well.

EDUCATION AND TRAINING

10/07/2011 – 01/03/2012 India

S.S.C Gujarat Secondary Education Board

20/07/2013 – 10/03/2014 India

H.S.C Gujarat Higher Secondary Education Board

20/08/2014 – 12/04/2018 India

NEOTECH INSTITUTE OF TECHNOLOGY Bachelor of Engineering

WORK EXPERIENCE

01/01/2019 – CURRENT

SITE SUPERVISOR SPARK ENGINEERING SERVICE

- Supervise and manage all day-to-day operations on the construction site.
- Coordinate subcontractors and the construction team to meet contractual conditions of performance.
- Review work progress on a daily basis and ensure timely project delivery.
- Enforce strict safety guidelines and company standards.

LANGUAGE SKILLS

Mother tongue(s): **GUJARATI**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
HINDI	B1	B1	B2	B2	B1
ENGLISH	B1	B1	B2	B2	C1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

DIGITAL SKILLS

Google Drive | Social Media | Microsoft Office | Google Docs | Good listener and communicator | Team-work oriented | Organizational and planning skills | Written and Verbal skills

HOBBIES AND INTERESTS

Traveling, Reading Books, Chees, Cricket.