



AGREEMENT

The Agreement is between:

ADAM INTERNATIONAL (Hereinafter the "Consultant")

And

Name: Saniya Mecheriy Paly.... ("Hereinafter the Student")

Address: Mecheriy House, Marloor, Koovalkattukunnu P O, 690311, Kerala.

Ph. No: 9198735807

Email: saniya.paly@gmail.com

WHEREAS the Student wishes to apply for admission to study in WHEREAS the "Consultant" has expertise in preparing the student application.

Signature

(Behalf of the "Consultant")

Signature

(The Student)



### THE PARTIES AGREE AS FOLLOWS:

1. The Student has fully understood the educational institutions or institutes in terms of location, course content, reputation, infrastructure, cost of tuition fee and their policies and living expenses, alternate sessions, their local laws and rules and regulations applicable to foreign students.
2. Besides information available with the “**Consultant**”, the Student has been strongly advised to research the institutes through websites and other means to verify and understand the above-mentioned matters.
3. The Student will provide the “**Consultant**” with all documents in relation to the application for admission or for applying for a student visa as prescribed by the “**Consultant**”.
4. In case of non- submission of the documents or not proceeding further it would be Considered that the Student has abandoned submission of the application.
5. The “**Consultant**” will put to use their expertise, knowledge and required efforts to assist in preparing the student admission application until the visa submission.
6. The “**Consultant**” charges a Consultancy Fee as per their norms, towards the assistance of Student Admission Application (For only anyone who is having an offer of Admission) & for the entire visa procedures.
7. The “**Consultant**” will provide complete assistance for the Visa; but will not refund the consultancy service fee, if the Student does not get through the visa rejection.
8. In case of visa rejection we will help the students to apply for the refund. The refund amount varies according to the university's refund policy. The refund will be initiated according to the University's policy and we don't have any role in negotiating with the University for the same.
9. The final decision on the visa is not in “**Consultants**” hands but in the hands of the embassy officials, who have their own criteria and discretion. “**Consultants**” cannot influence or guarantee their decision, nor “**Consultants**” can question or challenge it.
10. No misleading information and communication have been provided to the students by the Consultant.



11. The “Consultant” charges a consultancy fee in accordance with their norms for assisting with the Student Admission Application. This fee covers various services including the processing costs for application apostille services, paper processing costs for academic credential evaluation with the concerned government authorities in the state of the applicant in India, paper processing and administrative costs incurred for the application for a temporary resident permit, shipment charges, notary attestation, legalization assistance, forged documents check and other miscellaneous charges in India to be borne by the student.
12. The student is entitled for a refund of the 90% tuition fee of the first - year fees of the study program at University Name and the other costs are non-refundable. Any costs incurred for the admission, translation, TRP and other related services are non-refundable as these represent the actual costs.
13. The student understands that the “Consultant” will apply for Fall 2024 intake for the course Program Name on behalf of the student which is opted by the student. But in case, there is no formation of group in the coming session (Fall 2024) or if University Name cancels the program for the Fall 2024 intake, the student can either wait for the next academic year or opt for the eligible refund.
14. The “Consultant” provides guidance to all its successfully admitted Students. This service fee is for the aforementioned enumerated services and the “Consultant” will not be responsible in case the Student does not clear the conditions stated by the University Name as stated in the provisional admission.
15. The “Consultant” does NOT prepare or assist in preparation of any documents relating to personal information, Education, work experience, finances etc.
16. The Student understands that work without authorization can lead to deportation and other legal problems. The Student is expected to have the funds for the full duration of the course tuition fee and living costs.
17. The students may seek part-time employment opportunities while studying abiding to the rules and regulations of the country. It is the responsibility of the students to ensure that their part-time employment does not interfere with their academic commitments and complies with the legal requirements their student visa or temporary resident permit. The student is obliged to fulfill all the contractual obligations of the study agreement with University Name. The consultants cannot be held responsible for any issues arising from the student’s failure to comply with these obligations or legal requirements.



18. That is why “**Consultants**” offer you the option of applying to any other country through us, without paying any additional service charges.
19. The services of the “**Consultants**” to the Student is only related and restricted to the admission process until arranging documents for the visa submission.
20. The services do not extend to assist him/her with job placement, Part time jobs, migration or settlement such countries where admission is sought.
21. The student undertakes to be aware that he or she is going abroad only for the purpose of education and has been informed by the “**Consultants**” to confine himself/herself to only that specific purpose.
22. 13. Violation of this purpose would lead to breach of permit/visa and the student and/or their guardian/parents would be fully responsible for consequences or adverse effects of the same.
23. The consultant is responsible till the student fly from India and reaches the destined country and starts his/her program with the University. We don't hold any responsibility once the student reaches the university. Our responsibility is to complete the visa process of the student.
24. The consultant will be supporting the students from application process to till they fly. If any unexpected circumstances arises due to new updates the students cannot hold us responsible. We can only try to support you as a part of agency but cannot guarantee any commitments to rectify the situation.
25. The Student understands that the “**Consultant**” will apply for the upcoming intakes in the course agreed by the Student.
26. .But in case, there is no seat available in the coming intake or if the admission deadlines are lapsing, the Student agrees and permits to defer his/her application to the next intakes.
27. The “**Consultants**” would be applying in the next intake without charging any additional service fee however student is liable to pay the application fee if applicable. No consultancy fee refunds are applicable in case of intake deferral.
28. The “**Consultants**” provides visa guidance to all its successfully admitted Students.



29. The Offer letter will be handed over only after the Student gives the first Registration fee to the “Consultants” .
30. This service fee is for the admission and the “**Consultants**” will not be responsible in case the Student does not clear the conditions stated by the University admission.
31. The “Consultant” does **NOT** prepare or assist in preparation of any documents relating to personal information, Education, work experience, finances etc.
32. The “Consultant” does **NOT** accept any payments towards the Tuition Fees and Maintenance/Living Expenses.
33. All payments are made in the name of the Educational institute as bank Drafts or Wire transfer or forex by the institute and the “**Consultant**” is only acting as a representative forwarding the same.
34. Under any circumstances should the Student remit the tuition fee or any other fee directly to the “**Consultant**”.
35. Moreover it will be the responsibility of the Educational Institute, and not the “**Consultant**”, for any refunds as per their terms and conditions (before or after joining the institute or on visa refusal or student’s own choice not to pursue studies there).
36. In case of visa rejection we will help the students to apply for the refund. It is the sole responsibility of the Student to follow up for refund with the consultant and meet the refund deadlines if his visa has been rejected.
37. The Student is required to take steps such, in case of visa rejection. The student need to submit the visa rejection letter and request for refund of tuition fee paid.
38. The Student also understands that most institutes may have a non refundable fee component in terms of administrative charges / seat reservation fees! Tuition fee deduction etc. as *per* their terms and conditions.
39. There may be additional charges or full tuition fee retention by the institute in case of student’s abandoning the admission application/visa application or not finally joining the institute or not requesting for tuition fee refund within the deadlines date.
40. All correspondence in this regard will be handled by the Student any correspondence cost incurred by the “Consultant” in this regard will be reimbursed by the student.



41. The Student understands that work without authorization can lead to deportation and other legal problems. The Student is expected to have the funds for the full duration of the course tuition fee and living cost.
42. The Student would be fully responsible for any fake documentation presented to the Educational Institute or the Embassy, through the “Consultant” and absolves “Consultant” of any police/legal consequences that may arise due to his/her illegal action.
43. The “Consultant” has informed the Student regarding the financial ability and stability, which they have to indicate to the Visa Officers. They also understand that the funds covering tuition fees and living expenses what so ever is genuine.
44. The student is obliged to submit any additional documents as per the visa requirements updated by the embassy.
45. The Student agrees that he/she has been counseled regarding the requisite conversation skills he/she should have, as the Student has to speak to the Visa Officers and also over the telephone or in person with the Visa Officers.
46. The Student agrees that they would equip themselves with or acquire required English speaking skills by joining English conversation classes, to improve their English speaking skills to the required level.
47. The Student agrees that once he/she enrolls in the international institute of his/her choice, the “Consultant” would not be liable for the teaching standards and issues of sovereignty of the institute, extension he/she ‘would not hold the “Consultant” responsible for any of the above issues as he/she has willfully chosen to study.
48. The Student is fully responsible for all activities related to local, personal, institute related, tuition / application / accommodation fees, refunds, accommodation, health, local immigration rules. educational pursuits etc. and the “Consultant” has no role or responsibility what so ever after the Student has reached the destination and no claims financial or other, of any nature would be entertained by the “Consultant” and the “Consultant” would have no service and financial obligations and liabilities towards the same.
49. The “Consultant” hereby advices the Student to take out insurance against course cancellation losses associated with travel and to insure his property during his stay in the chosen country.



50. The “**Consultant**” shall have no liability to any Student in the event that any course requires to be cancelled, as Universities / Colleges shall in their sole discretion decide upon this.
51. Any student running illegally from the destination country or university he/she will be legally prosecuted. Consultant will not be responsible for the same.
52. Since being an independent consultant, **ADAM INTERNATIONAL** has NO control in the case of Embassy. Owing to the fact that the embassy is controlled by the respective governments with their instructions and guidance.
53. All disputes are subject to Ernakulum jurisdiction only.

I indemnify my consultants, ADAM INTERNATIONAL from any acts of omission or commission done by me for the purpose of admission and student visa and I absolve them of any risk or liability that may occur due to such misrepresentation of facts related to my education, finances, personal details, work placement, intentions etc.

I am fully aware of the educational options available to me, together with all relevant information regarding fees incidental expenses term dates, minimum academic requirements for acceptance to any college programme or course.

All the information and documents submitted by me to “**CONSULTANT**” is genuine and true.

I agree that I have read and understood and the “**Consultant**” has also made me understand all the clauses of this agreement in the language I understand and agree to abide by them fully.

INTERNATIONAL - STUDY ABROAD

Plaza, 1<sup>st</sup> & 2<sup>nd</sup> Floor, Opp. H.P. Petrol Pump  
Edappally- Panvel Highway, Ernakulam, Kochi-34  
Email: adaminternational.kochi@gmail.com  
Mob: +91 9895 890 500



Agreed to this on .....th ..... Day of .....2023.

Signature:

On behalf of the "Consultant"

ADAM INTERNATIONAL,  
MAF PLAZA, OPP HP PETROL PUMP  
EDAPALLY - PANVEL HIGHWAY,  
ERNAKULAM, KERALA, INDIA.

Signature:

On behalf of the Student

NAME : Sariya Mechery Poly  
ADDRESS : Mechery House,  
Meloor, Koovakkattukunnu,  
P.O . 680311 , Kerala .

Place: Kochi

Date :

Witness:

Name: