



# Ruchika Bhange

**Date of birth:** 11/11/2002 | **Nationality:** Indian | **Sex:** Female | **Phone:** (+91) 07767032345 (Mobile) | **Email:** [ruchubhange@gmail.com](mailto:ruchubhange@gmail.com) |

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## ● ABOUT MYSELF

I have recently completed my Bachelor's majoring in Philosophy from Fergusson college, Pune; with my minors being Psychology and Sociology. Along with pursuing my education, my hobbies include Cycling, Swimming, singing, cooking, travelling and baking. I have a keen interest in Philosophy, and a very genuine liking for the field of Human Resource management, and the study of how people influence organisations, thus I truly aim to make the best of both worlds.. Hence, a wide range of courses that I have done include a course on Human Resource Management from Internshala and Udemy and one on Philosophical counselling from Mata Sundri college, New Delhi that was facilitated by the Philosophical Practitioners association of India (PPAI). Along with that, to nurture my hobby of Baking, I have done a certification course on Professional Baking.

## ● EDUCATION AND TRAINING

28/10/2021 – 05/2024 Pune, India

**BACHELOR OF ARTS (BA IN PHILOSOPHY)** Fergusson College (Autonomous), Pune.

**Website** <https://www.fergusson.edu/> | **Field of study** Arts and humanities | **Final grade** Grade: A

15/07/2019 – 31/05/2021 PUNE, India

**HIGHER SECONDARY CERTIFICATE ( HSC)** Suryadatta Group of Institutes

**Website** <https://www.suryadatta.org/> | **Field of study** ARTS | **Final grade** 83%

15/06/2017 – 31/03/2018 PUNE, India

**10TH GRADE (IGCSE BOARD)** Daffodil International School

**Website** <https://disindia.in/> | **Final grade** 65%

## ● LANGUAGE SKILLS

Mother tongue(s): **MARATHI**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C1	B2	C1	C1	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

## ● HONOURS AND AWARDS

**Philosophical Counselling – Mata Sundri College (Facilitated by the Philosophical practitioners association of India)**

26/09/2023

**Human Resource Management**

09/07/2023

**Baking**



09/03/2023

**Attended an intensive one-day Workshop on Philosophical Counselling, Logic Based therapy and finding well-being through Philosophy. – Department of Philosophy, Fergusson College (Autonomous).**

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## **Diploma in Human Resource Management – Udeemy**

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### ● **DIGITAL SKILLS**

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Microsoft: Microsoft Word, Microsoft PowerPoint, Microsoft Outlook, Microsoft Teams

### ● **VOLUNTEERING**

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Pune

**Saathi Enabling Center, Fergusson College and Tattva, Philosophy Department, Fergusson College (Autonomous).**

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Volunteered for the Saathi enabling center of Fergusson college, in the College fest that was held in the year 2022.

Along with that, I have also volunteered for "Tattva" in the "Art and Creativity" section during the departmental fest held in our college in the year 2023.

### ● **WORK EXPERIENCE**

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06/2024 – 06/2024 Pune, India

**HUMAN RESOURCES INTERN HELVOET RUBBER AND PLASTIC TECHNOLOGIES.**

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1. Gained exposure to performance management processes including goal setting, performance reviews and feedback sessions.
2. Reviewing Job Descriptions
3. Screening resumes
4. Scheduling interviews
5. Participated in the onboarding processes, facilitating orientation sessions for new hires and helped them integrate into the company culture.
6. Supported the HR team in handling HR grievances, queries, and general HR-related inquiries.
7. Assisted in HR administrative tasks including maintaining employee records, updating databases and preparing HR reports.
8. Helped the HR team in training need identification processes; for instance goal-setting, performance reviews and feedback sessions.