

01-July-2023

Ms. Diya Rathod

With reference to the discussion we had, we are pleased to appoint you to the position of Database Administrator, with Joshi Bhatt & Associates (hereinafter referred to as 'JBA') on the following terms and conditions:

**Salary Structure:**

| CTC Structure             |               |                 |
|---------------------------|---------------|-----------------|
| Particulars               | Monthly(INR)  | Annual(INR)     |
| Basic Salary              | 12,500        | 1,50,000        |
| House Rent Allowance      | 6,250         | 75,000          |
| Conveyance                | 1,600         | 19,200          |
| Allowance 2               | -             | -               |
| Special Allowance         | 4,650         | 55,800          |
| <b>Gross Salary</b>       | <b>25,000</b> | <b>3,00,000</b> |
| Provident Fund( Employee) | -             | -               |
| ESIC                      | -             | -               |
| PT                        | 200           | 2,500           |
| Income Tax(TDS)           | -             | -               |
| <b>Net Salary</b>         | <b>24,800</b> | <b>2,97,500</b> |
| <b>Total CTC</b>          | <b>24,800</b> | <b>2,97,500</b> |

**Additional Terms:**

- Your salary shall be paid in the succeeding month of successful completion of service month via cash
- You shall be eligible for retention bonus **Rs.0/-** after successful completion of 12 months from the date of joining.
- You will be eligible for the performance appraisal **as per Appraisal Policy**. It is clarified that your performance appraisal will be at the sole discretion of Joshi Bhatt & Associates.

For Joshi Bhatt & Associates

Partner