

Date: 28-10-2024

To,  
Visa Officer  
The Austrian Embassy  
Visa Application Centre,  
VFS Global Services  
New Delhi

Subject: Application for - Visa D (National visa for study purposes)

Respected Sir/Ma'am,

I, Ms. Naurene Sara Jose, holding an Indian Passport Number **U8618598**, with an expiration date of 07-03-2031, would like to submit an application for The Republic of Austria, Visa D (National visa for study purposes). I have been offered admission for the Master's in International Management at the International Business School, Austria. The program is taught in English and the duration is 3 semesters starting from 03-02-2025.

Allow me to provide you with some background information about myself and my intentions for pursuing this degree. I hold a Bachelor's degree in Bachelor of Art in Economics from MG University, where I graduated with 57%. My academic background and my passion for business management have driven me to seek advanced education in this field.

My family owns a 'Wholesale Vegetable Dealer' business in India, which is currently managed by my father. With the knowledge and skills acquired from the International Business School - Austria, I intend to expand our family business by integrating innovative techniques. This expansion aims to maximise production with limited resources, create more job opportunities, and meet market demands effectively.

Financially, I am well-prepared for my studies and stay in Austria. I have sufficient funds to cover my tuition fees, living expenses, and other related costs. My father is sponsoring my studies, and he owns a business, Wholesale Vegetable Dealer. He holds the account in Bank of India, and the balance is 2,25,947/-. I have attached supporting documents such as bank statements and income tax returns to this letter. Additionally, I have secured accommodation in Vienna and will be staying at Fernkorngasse 109/26=27,1100, Vienna. I have attached proof of this as well.

I am highly committed to my studies and future career and am confident that my education in Austria will greatly benefit my personal and professional development. I assure you of my intention to return to India upon the completion of my studies to contribute to my family business and the community.

Thank you for considering my application. Please find attached all necessary documents, including my completed visa application form and supporting materials.

Please find attached the following documents in support of my visa application:

- Letter of acceptance from the International Business School - Austria
- Proof of accommodation in Austria
- Proof of sufficient financial resources
  - Sponsorship Affidavit
  - Bank Statement Details and Declaration
  - ITR
- Academic transcripts and certificates
- Proof of travel insurance
- Health Insurance
- Police Clearance Certificate
- Travel Ticket Reservation
- Passport-size photographs
- Copy of my passport
- Birth Certificate
- Completed visa application form

I kindly request you to consider my application favourably. I am looking forward to the opportunity to study in Austria and to immerse myself in its rich academic and cultural environment.

Thank you for your time and consideration.

Yours sincerely,

Naurene Sara Jose

Email : naurene98@gmail.com

phone: 8078218842