

**SVAROG Education Institute** (SVAROG izobraževalni zavod), Ulica Planinčevih 24, 2204 Miklavž na Dravskem polju, Slovenia, registration number: 1563629000, VAT number: SI31265626, (hereinafter referred to as "Institution")

and

**Prinson Xavier NADUVILAVEEDU MARTIN**, Naduvila house, Maradu P.O, Ernakulam, Pin: 682304, Kerala, India, Passport number: X3691703 (hereinafter referred to as "Student")

hereby conclude the following

## TRAINING AGREEMENT

### Article 1

The parties initially agree that:

- institution is organizing a Job preparation training program called "EU Bus Driver Program" implemented by the Institutions,
- primary organizer of the program is SVAROG Education Institute,
- The training program encompasses various components, including:
  - o Local language training, provided by SVAROG Educational Institute.
  - o Driver training, facilitated by PRAH, educational center, education and training, d.o.o.
  - o Practical work experience and job placement, provided by Arriva d.o.o.
- the student is enrolled in the "EU Bus Driver Program" for the first time.

### Article 2

Institution undertakes:

- **Organization and Implementation of Modules:** The Institution shall effectively organize and carry out all the modules encompassed within the " EU Bus Driver Program " training program.
- **Knowledge Examination:** The Institution shall be responsible for conducting knowledge examinations in accordance with the prescribed curricula and regulatory standards set forth by the Institutions.
- **Infrastructure and Access:** The Institution shall furnish the enrolled student with the necessary infrastructure and access to relevant educational materials, ensuring that the student can fulfill their training obligations.

- **Communication:** The Institution shall promptly and appropriately communicate with the student, providing essential information related to the training program. This includes details concerning the location and timing of training activities, office hours of instructors and staff, and any other pertinent matters related to the training process.
- **Monitoring and Improvement:** The Institution shall undertake regular monitoring of the quality of the training program's delivery. Additionally, the Institution shall actively seek opportunities for improvement and enhancement of the training program to ensure its effectiveness.

#### Article 3

##### The student undertakes:

- **Fulfillment of Commitments:** The student shall consistently and diligently fulfill all commitments and requirements outlined in the "EU Bus Driver Program " program and any additional modules organized by the Institution.
- **Adherence to Institutional Regulations:** The student shall strictly adhere to all regulations and policies in effect at the Institution during the course of their participation in the training program.
- **Payment of Tuition and Fees:** The student shall ensure the timely payment of tuition fees and any other fees stipulated by the Institution in accordance with its Rules and guidelines.
- **Notification of Changes:** The student shall promptly inform the Institution's office of any changes to their residence or employment status, as well as any other changes that may impact their ability to fulfill the responsibilities specified in this Agreement.

#### Article 4

Following the price list adopted by the institution, the tuition fee for the time of training in which the student is enrolled in the amounts to 6.500 EUR. Tuition fee must be paid at submission of application of the studies and the student receive Temporary Residence Card for training reason for entering to Slovenia as per the terms of understanding in the Agreement. The Institution will grant the student permission to commence their studies only after the full tuition fee has been received and confirmed.

The tuition fee includes only the lectures, exercises, certification and practical work. Any additional cost (including, but not limited to costs of obligatory excursions part of training program, transportation, literature, additional language course(s), library membership fees, etc.) are excluded from the tuition fee. Therefore, the student acknowledges and accepts that they are responsible for covering any expenses that may arise from these additional costs during the course of the academic year.

#### Article 5

The "DBL119" training program will only be implemented if a sufficient number of students are enrolled. The Institution reserves the right to decide whether to organize and execute the training program based on the number of enrolled students. In such an event, student will be informed prior and is entitled to full reimbursement of the tuition fees. The Institution shall not bear any responsibility or liability for any other costs or expenses incurred by the student as a result of the decision to cancel the program due to insufficient enrollment. The student enrolled in the training is entitled to the reimbursement of the tuition fee in accordance with the attached Terms and conditions on tuition fees refunds, constituent part of this Agreement.

#### Article 6

In accordance with the civil law rules, in the case of late payment of the tuition fee and other training contributions, the student shall be charged the statutory interest on the overdue amount and the non-payer shall also be reminded to pay those obligations that are not yet due.

If the overdue obligations are not paid on time, the Institution shall issue a written reminder, requesting the non-payer to settle the overdue obligations at the latest within the time limit specified in the reminder, using the exact payment reference. If the tuition fee payer is a legal person, the reminder shall be sent to its address and to the student for information. The reminder counts not only as a notice but also as a warning before limiting the use of Institution's services.

In accordance with the Rules on Tuition and Fees at the Institution, the non-payer access to certain services provided by the Institution shall be disabled until the payment. If the unpaid overdue obligations are not settled even within the time limit specified in the second reminder and together exceed 20,00 EUR, the student shall not be allowed to attend training.

After the payment of overdue obligation, the suspended services shall be reactivated through regular automation date processing at the latest within 3 working days and the student shall be again able to perform training obligations at the Institution.

#### Article 7

Notwithstanding the previous provisions of this Agreement, the student is obligated to settle all financial obligations related to their studies no later than on the day of the completion of the studies or upon receiving official confirmation of withdrawal from the Institution. The student shall be responsible for meeting any outstanding financial commitments associated with their studies within the specified timeframe, irrespective of any other provisions in this Agreement. Failure to do so may result in the withholding of academic records, certificates, or any other documents related to the program.

Article 8

Any amendments, modifications, or additions to this Agreement shall be made in the form of an Annex to the Agreement.

Article 9

Disputes shall be settled by mutual agreement between the Parties. Disputes not settled in agreement shall be resolved by the competent court in Maribor using the laws of Republic of Slovenia.

Article 10

The Agreement is concluded for period of 12 months and enters into the force on the day of arrival of students to Slovenia.

Article 11

This Agreement is drawn up in two original copies, both parties receive one (1) copy.

Ernakulam, Kerala, India date: \_\_\_\_\_




Prinson Xavier NADUVILAVEEDU MARTIN

Maribor, 04. 10. 2024

SVAROG Educational Institute

Marko Kovačič, CEO



Ulica Plavčičevih 24, 2201 Miklavž na Dravskem polju

## TERMS AND CONDITIONS ON TUITION FEES REFUNDS

Scheduled start of education: January 2025

Depending on the type of default, tuition fee of EUR is refunded partially based on the following rules:

### 1. 90% tuition fee is refunded if

- Student has not yet started training, and his/her residence permit application is still in process - a refund request may be considered upon submission of comprehensive medical documentation that substantiates a prolonged inability to initiate studies. Eligible medical conditions must entail significant illnesses or injuries that have significantly compromised the student's health to the extent that they cannot commence training for a minimum duration of 6 months. To seek a refund under these circumstances, the student is required to provide a refund application accompanied by corroborating evidence. Acceptable medical documentation should be in the form of a dated letter issued by a qualified medical professional, dated no more than 14 days prior to submission. This letter must explicitly detail the nature of the illness or injury, specify the relevant dates, and outline the severity of the condition. It is essential to note that medical documentation pertaining to psychological issues will not be considered for refund purposes.
- In cases where a student has not yet initiated their training and their residence permit application is still pending, a refund request may be considered due to a death within the student's immediate family, including parents, children, or siblings. To qualify for a refund on these grounds, the student must submit an apostilled death certificate as supporting documentation. The application for a refund based on this reason must be submitted no later than three months before scheduled beginning of education.

### 2. 0% of tuition fee is refunded if

- Student does not appear or request refunds after the start of the program .
- Student is expelled on reasons set in Institution Rules or law
- Residence permit is refused based on:
  - false, inaccurate, deceiving or otherwise incomplete data was presented,
  - false/counterfeit/forged travel or other document was presented,
  - an alert issued in the European Information System for the purpose of refusing entry,

- inappropriate/missing proof of sufficient means of subsistence,
- information submitted regarding the justification for the purpose and conditions of the intended stay was not accepted/reliable/valid,
- one or more EU member states considers applicant a threat to public safety or internal relations,
- if student drops/resigns from language programme after start of education.

A student is eligible for a tuition fee refund exclusively upon completing a formal withdrawal from the training program. To initiate the refund process, the student must complete and submit the refund application form to the Institution Office. Subsequently, the Institution Committee will assess the application, and its decision shall be considered final.

RANSON XAVIER N.M

