

## COVER LETTER

To,  
**The Austrian Honorary Consulate General,**  
Embassy of Austria, India

Dear Sir/ Madam,

Subject: Application for Student Visa to pursue MSc International Management program at International Business School Budapest (Vienna Campus) in Austria for February 2025 intake

I am **Rettin Michael**, (holder of Indian Passport Number **X9687437**) from Kerala, would like to request for a Student Visa to pursue my higher studies in Austria. I am admitted to MSc International Management program at International Business School Budapest (Vienna Campus). This full-time English taught program spans for **18 months** and it is scheduled to commence on **February 03, 2025**. I am filled with eagerness as I prepare to embark on this educational journey, embracing the enriching experiences that await me in Austria. I hail from a traditional Indian family. My parents have consistently provided me with unwavering financial support and inspiration, and motivating me to excel in my academics. To secure my enrolment for this program, **I have paid the first semester's tuition fee, amounting to 6835 Euros**. Additionally, **I have maintained a fund of INR 15,00,000 in my savings account at Axis Bank**. This financial arrangement will cover both my remaining tuition fees and my living expenses in Austria. Academically, I completed my secondary and higher secondary education with flying colours. Moving forward, in 2023, I completed **Bachelor of Commerce in Computer Application** program with second division from Sree Narayana Arts and Science College, Kadamangalam, affiliated to MG University. This academic background has equipped me with a blend of analytical and technological capabilities essential for understanding modern business operations and tackling real-world challenges. Moreover, to gain some professional insights, from July 2023 to June 2024, I was working as a **System Administrator** at CSC Digital Seva SMT Communication, Wayanad. I strongly believe studying in Austria will expose me to a thriving international business community and allow me to network with professionals and peers from around the world, which will be invaluable for my future career goals.

Please find the following documents to support my visa application enclosed here with:

- *Visa Application Form*
- *Cover Letter*
- *Statement of Purpose*
- *Birth Certificate*
- *Original Passport*
- *Final Offer Letter*
- *Passport-sized Photograph*
- *Degree Certificate & Consolidated Mark list*
- *Financial Documents*
- *Proof of Accommodation in Austria*
- *Police Clearance Certificate (PCC)*
- *Travel Health Insurance*

Upon completing this program, I am fully committed to returning to my home country, India. Studying in Austria is a dream come true for me. I am committed to complying with the country's visa regulations and therefore, **I would like to respectfully request your kind consideration of my student visa application**. Thank you for your time and consideration.

Sincerely,  
Rettin Michael