




Dilruba Aleema

Date of birth: 03/02/2000

Nationality: Indian


Gender: Female

CONTACT

 KGL Marina Majestic 705,
Marine Drive, Ernakulam
682018 Ernakulam, India
(Home)

 dilrubafibin@gmail.com

 (+91) 6238701878

 6238701878 **(WhatsApp)**

ABOUT ME

Determined and self-motivated Electronics and communication engineer with 1 year of experience in HR Management and recruiting at Techmaghi.

WORK EXPERIENCE

04/07/2023 – CURRENT Ernakulam

Human resources manager Techmaghi

- Maintenance of relationship between employees and employers
- Recruitment and training of employees
- Employee development and strategic planning

EDUCATION AND TRAINING

01/08/2019 – 01/06/2023 Indore, India

Bachelor's degree in Electronics and communication engineering Dr APJ Abdul Kalam University

Website www.aku.ac.in

12/06/2017 – 31/03/2019 Trivandrum , India

12th Government of Kerala

Website www.hseportal.kerala.gov.in

LANGUAGE SKILLS

MOTHER TONGUE(S): Malayalam

Other language(s):

English

Listening C2

Reading C2

Writing C2

Spoken production C2

Spoken interaction C2

Hindi

Listening C2

Reading C2

Writing C2

Spoken production C2

Spoken interaction C2

German

Listening A1

Reading A2

Writing A2

Spoken production A1

Spoken interaction A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Office | Microsoft Word | Microsoft Excel | Python Language - Basic knowledge | c++,c#,c