



Melbin Johnson

Date of birth: 02/02/2000 | **Nationality:** Indian | **Gender:** Male | **Email address:**

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Address: Thekkumthadathil(H),Vengalloor P O , Kaithakode, 685608,
Thodupuzha, India (Home)

● ABOUT ME

To pursue a dynamic and challenging career in this technical lifestyle and be a part of progressive educational system that gives a scope to enhance my knowledge and utilizing my skills towards the growth of society.

● EDUCATION AND TRAINING

15/07/2021 – 30/06/2023 Thodupuzha, India

MASTER OF COMMERCE Indira Gandhi National Open University

Field of study International Business Operation | **Final grade** Percentage - 63%

17/07/2018 – 31/05/2021 Thodupuzha, India

BACHELOR OF COMMERCE Newman College

Field of study Finance and Taxation | **Final grade** Percentage -57%

17/07/2016 – 30/03/2018 Muthalakodam, India

HIGHER SECONDARY 12TH St.George HSS Muthalakodam

Field of study Commerce | **Final grade** Percentage - 80%

01/06/2015 – 31/03/2016 Thodupuzha, India

10TH Jai Rani EMHSS Thodupuzha

Final grade Percentage - 85%

● WORK EXPERIENCE

12/01/2022 – CURRENT Thodupuzha, India

ACCOUNTANT JOSEPH P J

- Financial Reporting
- Cost Analysis
- Tax Compliance
- Internal Controls
- Financial Software Management
- Client Billing and contracts
- Financial Communication

Address Pattarumadam Galaxy, Thodupuzha , 685584, Thodupuzha, India

● DIGITAL SKILLS

Microsoft Word | Microsoft Powerpoint | Google Drive | Google Docs | Google Meet | Zoom

● LANGUAGE SKILLS

Mother tongue(s): **MALAYALAM**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C1	C2	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **PROJECTS**

12/01/2021 – 10/04/2021

Customer Satisfaction Towards Public Distribution System

The project focused to find out the satisfaction level of consumers towards public distribution system during covid-19. Also evaluates the satisfaction level of consumers towards PDS, factors influencing customer satisfaction to analyse the efficiency of food security and poverty alleviation during covid-19.

● **COMMUNICATION AND INTERPERSONAL SKILLS**

Best Lead in Presentations & Good Speaker

● **HOBBIES AND INTERESTS**

Skilled and Unskilled

Car Driving
ARC and MIG Welding
Internet Surfing