



GOVERNMENT OF KERALA

## BOARD OF VOCATIONAL HIGHER SECONDARY EXAMINATIONS CERTIFICATE

No. VE 17074

Register Number	<b>1625352</b>
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This is to certify that Mr./Ms. **HARISANKAR . B** appeared for the **VOCATIONAL HIGHER SECONDARY EXAMINATION**  
 ( **Fourth** **GROUP**) held in **MARCH 2017** He/She is **Eligible** for higher studies.  
 Name of the vocational course: **Computerised Office Management**  
 The scores and grades obtained by the candidate are given below.

Part	Subjects	First Year					Second Year					Total Score					Grade Obtained		
		TE	CE	PE	PP	Total	TE	CE	PE	PP	Total	TE	CE	PE	PP	Total	Max. Score	In Letters	In Words
<b>Part I</b> General Subjects	English	35	19	--	--	54	31	20	--	--	51	66	39	--	--	105	200	C+	C Plus
	Entrepreneurship Development	35	19	--	--	54	74	19	--	--	93	109	38	--	--	147	200	B+	B Plus
<b>Part II</b> Vocational Subject	Vocational Theory	41	16	--	--	57	38	16	--	--	54	79	32	--	--	111	200	C+	C Plus
	Skill Evaluation Module - 1 *	--	--	64	24	88	--	--	--	--	--	--	--	64	24	88	100	A	A Only
	Skill Evaluation Module - 2 *	--	--	64	21	85	--	--	--	--	--	--	--	64	21	85	100	A	A Only
	Skill Evaluation Module - 3 *	--	--	--	--	--	--	--	67	20	87	--	--	67	20	87	100	A	A Only
	Skill Evaluation Module - 4 *	--	--	--	--	--	--	--	66	20	86	--	--	66	20	86	100	A	A Only
<b>Part III</b> Optional Subjects	Business Studies	60	18	--	--	78	64	20	--	--	84	124	38	--	--	162	200	A	A Only
	Accountancy(Computerised Accounting)	28	18	--	--	46	28	20	39	--	87	56	38	39	--	133	200	B	B Only
	Management	53	18	--	--	71	57	19	--	--	76	110	37	--	--	147	200	B+	B Plus

**Minimum grade for eligibility:** C+ Grade for each module of Skill Evaluation. For each subject - D+ Grade. No separate minimum for Continuous Evaluation, Practical Evaluation and evaluation of Professional Practice.

\*Name of Modules 1. Office Management with Computer Word Processing

2. Office Automation & EDP

3. Communication & Publishing Art

4. Enterprise Resource Planning

Module I Word Processing in English 25 w.p.m Word Processing in Malayalam 15 w.p.m  
 Module II Word Processing in English 30 w.p.m Word Processing in Malayalam 20 w.p.m  
 Module III Word Processing in English 35 w.p.m Word Processing in Malayalam 25 w.p.m  
 Module IV Word Processing in English 45 w.p.m Word Processing in Malayalam 30 w.p.m

Thiruvananthapuram  
 Date: 15/05/2017

h8

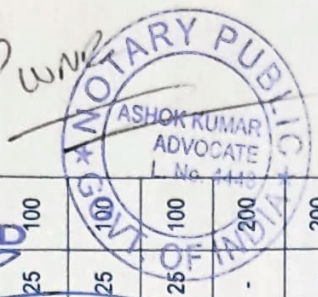


*[Signature]*  
 KURIAN. A. JOHN

SECRETARY



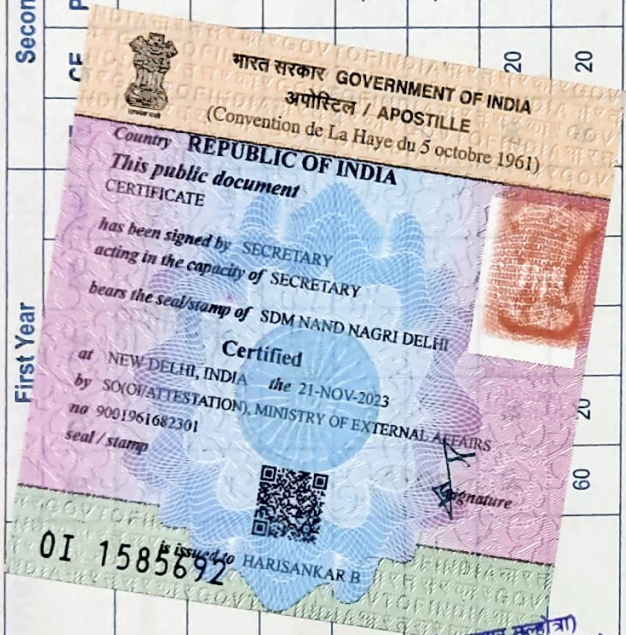
BMS  
online  
21  
TE only add WNR



SDM (Election) District North-East  
D.C. Office, Complex, North Nagri, Delhi-93

**Details of Maximum Scores**

Item	First Year			Second Year			Total Score		
	CE	PE	PP	CE	PE	PP	CE	PE	PP
Vocational Theory									
Skill Evaluation - Module I									
Skill Evaluation - Module II									
Skill Evaluation - Module III									
Skill Evaluation - Module IV									
General subjects and Optional subjects Practical Evaluation	60	20		75	25		75	25	
General subjects and Optional subjects Practical Evaluation				20					
<b>Total</b>									



**Abbreviations**

CE - Continuous Evaluation TE - Terminal Evaluation PE - Practical Evaluation PP - Evaluation of Professional Practice Ab - Absent

**Grade Range in Percentage**

A+	Total Score 90 - 100%
A	Total Score 80 - 89%
B+	Total Score 70 - 79%
B	Total Score 60 - 69%
C+	Total Score 50 - 59% with TE score greater than or equal to 30% of TE total maximum score.
C	Total Score 40 - 49% with TE score greater than or equal to 30% of TE total maximum score.
D+	Total Score 30 - 39% with TE score greater than or equal to 30% of TE total maximum score.
D	Total Score 20 - 29% or TE score less than 30% of TE total maximum score.
E	Total Score below 20%.

Note: Vide G. O. (RT) No. 2700/2003/Gen. Edn., Thiruvananthapuram Dated: 10/07/2003, the Government of Kerala have ordered that the Vocational Higher Secondary Course with Non-Vocational subjects as optional conducted by the Department of Vocational Higher Secondary Education, Government of Kerala is equivalent to the two year Higher Secondary Course at Plus 2 level with the corresponding subjects conducted by the Kerala Board of Higher Secondary Education.

CA

(A)