



# RAKSHITHA DASAPPA

**Date of birth:** 25/06/2002 | **Nationality:** Indian | **Gender:** Female | **Phone number:**

(+91) 08431052459 (Mobile) | **Email address:** [rakshithadracchu@gmail.com](mailto:rakshithadracchu@gmail.com) |

**Address:** Gangamma gudi beedi,Gandhinagar, pavagada, pavagada (T), Tumkur (D), 561202, Pavagada, India (Home)

## ● ABOUT ME

I am hard working, honest individual.I am Good timekeeper, always willing to learn new skills.I am friendly helpful and polite, have a good sense of humour.I am able to work independently in busy environments and also within a team setting.

## ● WORK EXPERIENCE

09/01/2024 Tumkur , India

**CUSTOMER RELATIONSHIP EXECUTIVE VODAFONEIDEA PRIVATE LIMITED**

- Maintenance of computers
- Relations with customer
- Providing resolution for queries
- Maintaining cash

## ● LANGUAGE SKILLS

Mother tongue(s): **KANNADA**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	B2	B2	B2	B2	B2
<b>TELUGU</b>	C1	A1	C1	C1	A1
<b>HINDI</b>	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## ● DIGITAL SKILLS

Microsoft(Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access) / | accounting software Tally

## ● HOBBIES AND INTERESTS

Dancing

Reading books

● **MANAGEMENT AND LEADERSHIP SKILLS**

---

Conflict resolution

---

Communication

---

Delegation

---

.

● **CREATIVE WORKS**

---

Creative writing

---

Problem solving

---

● **VOLUNTEERING**

---

23/06/2023 – 25/06/2023 India

**Event management**

---

I had taken responsibility in managing sports and culture events in annual day in our college.

● **HONOURS AND AWARDS**

---

**Fashion show – Channabasaveshwara institute of technology**

---

Participated in fashion show inter college competition held in CIT college gubbi  
Event : Dharpana

**Project presentation – Science, technology and innovation for sustainable development**

---

I got award in a district level project presentation. My project title is " Save the water".

● **COMMUNICATION AND INTERPERSONAL SKILLS**

---

Team work

---

Active listening

---

● **CONFERENCES AND SEMINARS**

---

University of arts Tumkur, India

**Decision making steps**

---

I had done seminar regarding how decision are made and what are all steps to be fallowed.