



Jithu Jain

Date of birth: 31/01/2000 | **Nationality:** Indian | **Gender:** Male | **Phone number:**
(+91) 7559075755 (Mobile) | **Email address:** jithujainneelammariyil@gmail.com |

Address: Neelammariyil House, Kallingalpadam, Panniyankara P.O, Palakkad, Kerala, India, 678683, Palakkad, India (Home)

ABOUT ME

To build career in a growing organization, where i can get the opportunity to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

WORK EXPERIENCE

06/09/2023 – CURRENT Thrissur, India

OPERATIONS MANAGER VYLET HOLIDAYS & LOGISTICS PVT LTD

- oversee and coordinate the daily operations
- formulate and implement company policies
- plan the use of human resources and materials
- coordinate vehicle operations

Puducherry, India

ASSISTANT SUPERVISOR DXN MANUFACTURING INDIA PVT LTD

- Scheduled activities
- Maintained work flow

Cochin, India

PROCESSING STAFF SITICS LOGISTICS SOLUTIONS PVT. LTD

- Maintained day to day operations
- review activities

EDUCATION AND TRAINING

01/07/2017 – 31/05/2020 Vadakkencherry, India

BACHELOR OF COMMERCE University of Calicut

Final grade 59

01/07/2015 – 31/05/2017 Palakkad, India

HIGHER SECONDARY EDUCATION Kerala State board

Final grade 82

01/06/2014 – 31/03/2015 Palakkad, India

HIGH SCHOOL Kerala State board

LANGUAGE SKILLS

Mother tongue(s): **MALAYALAM**



Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C2	C2	C2
TAMIL	C2	C1	C2	C2	A2
HINDI	C2	C2	C2	C2	C2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft Office (Outlook, Excel, Word, PowerPoint) | Social Media including Facebook , WhatsApp and Twitter
