

# WRITTEN EXERCISE

## PART-B.

Pravan Vijay  
Whitefold House

London - 007DR  
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08.07.2024.

Cynthia Samuels

Samuel House  
London - 008AA.

Dear Cynthia,

I hope this letter finds you well. My name is Pravan Vijay and I am a social worker. I am writing this letter to introduce myself and to discuss how I can provide great support you in your daily life.

I completely understand that you have gone through several health challenges recently, I will help you to ensure comfort and safety at your home.

Would it be possible for me to visit you at your home on 17.07.2024 Wednesday? If that day is not convenient, please let me know which day suit you better.

I'm looking forward to meet you in person and discuss how I can provide help to maintain your quality of life.

With Regards,

Pravan Vijay.  
+44 0012369.