# ABDULLAH MOHAMMED

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#### **Profile**

Dedicated, hardworking restaurant management professional with extensive daily planning and operations experience. Skilled in staff training and development. Driven leader with multiple years of experience in strong problem-solving and customer service skills. Dedicated to providing highest level of service to customers and creating pleasant work environment for staff. Knowledgeable in food safety and sanitation protocols.

#### **Experience**

#### RESTAURANT MANAGER | TREEBO TREND WOODBRIDGE HOTEL | MARCH 2014 - PRESENT

- · Managed daily operations to ensure a high level of efficiency, consistency, and quality in both food and service
- · Reconciled cash and credit card transactions to maintain accurate records
- · Carefully interviewed, selected, trained, and supervised staff
- · Tracked daily sales transactions and invoices for accurate and updated financial reporting.
- · Oversaw inventory management processes to minimize waste and maintain optimal stock levels for seamless operation
- · Enhanced guest experience by regularly reviewing feedback and implementing necessary improvements
- · Facilitated regular safety training sessions for all team members to ensure a safe working environment free from accidents or injuries
- · Correctly calculated inventory and ordered appropriate supplies
- · Reduced staff turnover rate with effective leadership, open communication, and employee development opportunities.
- · Conducted health, safety, and sanitation process evaluations to identify and remedy any violations immediately
- · Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipments
- Developed unique events and special promotions to drive sales.
- · Implemented quality management and customer service standards that significantly increased guest satisfaction scores.
- · Developing and executing marketing and sales strategies to drive occupancy rates and revenue.
- · Overseeing all aspects of hotel operations to ensure the highest level of guest satisfaction and operational efficiency.

### CUSTOMER SERVICE REPRESENTATIVE/CASHIER | JUBILANT FOOD WORKS | AUGUST 2013 - FEB 2014

- . Provided exceptional customer service by greeting and assisting customers, resolving inquiries and concerns, and maintaining a friendly and welcoming atmosphere
- . Operated cash registers and accurately processed cash, credit, and electronic transactions while adhering to company policies and procedures
- . Demonstrated strong problem-solving skills by handling customer complaints and finding efficient solutions to ensure customer satisfaction
- . Collaborated effectively with team members to achieve sales targets and maintain a clean and organized cashier station, resulting in optimized workflow and customer experience
- . Worked flexible schedule and extra shifts to meet business needs

## **Education**

# INTERMEDIATE IN SCIENCE | JUNE 2011 - MAR 2013 | MS JUNIOR COLLEGE

# HIGH SCHOOL SSC | APRIL 2011 | JUBILEE HIGH SCHOOL

## **Skills & Abilities**

- Staff Management
- · Team Management
- · Customer loyalty
- Complaint resolution
- · Inventory control and record keeping
- · Adaptable

- Supervisory skills
- · Safe food handling
- · Leadership abilities
- $\cdot \ \ \text{Monitoring food preparation}$
- · Time management
- · Fun and cheering

# **Activities and Interests**

Traveling, Exploring distant lands, Capturing moments, Cricket, Indoor Games

### Languages

English, Hindi, Urdu and Basic Arabic