

5. The student must co-operate and must be willing to submit any additional documents as requested by the embassy for smooth processing of their visa decisions.

30/8/2024
Trivandrum



Namitha Chandran

VISA DISCLAIMER

1. It is the responsibility of the student to submit the originals of the non-academic document at the consulate /VFS and any negative decisions on the visa upon submitting the ORIGINAL Documents or due to the forgery of the documents submitted shall not be the responsibility of Leobiss International Pvt Ltd.
2. It is obligatory that the complete checklist of the documents including the COVER LETTER must be submitted to Head Officer for the purpose of verification, and if the student carries any extra document without approval from the HO, is at the sole discretion of the student and HO cannot hold the responsibility for this document in case of visa refusal.
3. IT is MANDATORY that the ordering and the verification approval of the visa checklist documents is obtained from the respective Process Co-ordinator before the student is shared with the Visa Meditation Papers appointment confirmation.
4. The student shall not be entitled for the tuition fee refund incase of visa refusal for the following reasons:
 - Forgery of documents submitted for visa
 - The student showing unwillingness to submit the additional documents requested by the embassy,
 - Student showing unwillingness to submit the originals of the non-academic documents and other prescribed documents as per the visa checklist.
 - Student submitted any extra document without the verification or approval from head office without any request from the consul/VFS.
 - Incomplete documents as per the checklist.
 - For Germany : All students have to undergo check and verify service.