



# RENJEES P RAJ

Panackal puthen veedu,  
Oonnukal P.O., Omallor  
Pathanamthitta

## My Contact

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📍 Pathanamthitta, Kerala

## Hard Skill

- Financial modeling and reporting
- Data mining and analysis
- Financial accounting
- Business valuation
- Advanced SAS proficiency

## Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

## Linguistic Proficiency

- English - Speak, Read, Write
- Malayalam - Speak, Read, Write
- Hindi - Speak, Read
- Tamil - Speak

## Operation Skills

- TALLY ERP-9
- Ms OFFICE
- HTML
- C++

## About Me

I am a highly motivated and adaptable professional with a Bachelor's degree in Commerce and Computer Application. My goal is to protect and enhance the interests of the organizations I work for by collaborating effectively within teams and continuously learning to excel in my role. I thrive in friendly, growth-oriented work environments and possess a strong work ethic. My technical skills include proficiency in Tally ERP9 and Microsoft Office. I am a hardworking, self-motivated individual with a positive attitude, keen attention to detail, and a commitment to punctuality.

## Education Background

### BANGALORE CITY UNIVERSITY

#### MASTER OF BUSINESS ADMINISTRATION IN HUMAN RESOURCES & MARKETING

Completed in 2023

### ANNAMALAI UNIVERSITY

*Certificate in BACHELOR OF COMMERCE WITH COMPUTER APPLICATION*

Completed in 2017

### HIGHER SECONDARY EDUCATION

KERALA BOARD OF PUBLIC EXAMINATION

CATHOLICATE HIGHER SECONDARY SCHOOL PATHANAMTHITTA KERALA

Completed 2014

### SECONDARY EDUCATION

CENTRAL BOARD OF SECONDARY EDUCATION (CBSE)

ROSE DALE RESIDENTIAL SCHOOL PATHANAMTHITTA KERALA

Completed 2012

## Experience

FLIPKART Private Limited

Quality Assurance and Customer Service

6months