## **LETTER OF INTENT**

## Dear Yugesha C K,

## Congratulations!

With reference to your application and the subsequent selection process, we are pleased to offer you a position of "Software Developer - Digitalization" based out of Bangalore.

- You are requested to join our organization on 12<sup>th</sup> Sep 2022. The Business hours begin from 09:30 am onwards.
- Please submit soft copies of the following documents:
  - Educational marksheets & certificates (Class 10th, 12th & graduation/ post-graduation).
  - o Offer letter, Last increment letter & relieving letter from last company worked
  - Last 3 months' salary slips from last company worked
  - o ID Proofs Passport Copy, Aadhar Copy, PAN Card
- This is not a regular letter of appointment but a letter of intent inviting you to be a part of the organization. The formal Letter of appointment will be issued at the time of your joining.
- Please return a scanned duplicate copy of this letter duly signed indicating your acceptance.